



# Ark Elvin Academy

28 November 2017

Dear Parents/ Carers,

This is a particularly busy Autumn term for all the staff and pupils at Ark Elvin Academy as we prepare for the move to our new building. We have a number of key dates and arrangements to share with you.

## **Friday 8<sup>th</sup> December 2017 Staff training day**

On Friday 8<sup>th</sup> December there will be **no school for pupils**. On this day all teachers will be working with staff from across the Ark network to moderate our pupils' recent assessments and take part in subject training.

## **End of term arrangements**

Lessons will continue as normal through to the end of term, but there are some key arrangements to be aware of.

**14.12.17**      **Christmas concert**    18:00pm      School hall  
Tickets on sale now at reception.

**18.12.17**      **Non-School Uniform & Christmas Jumper day** to raise money for the new school library and Save the Children UK; £1 donation required.

End of term **reward trips** – more details to follow.

**School Christmas lunch.**

**19.12.17**      End of term **celebration assemblies.**

**Pupils finish school for the holidays at 12:30pm.**

## **Start of term arrangements**

Staff will be returning to the new building on 4<sup>th</sup> January to set up for the new term. We have to move all our resources, set up new classrooms, install new IT systems and be trained on how the new building works. The start of term for pupils will be as follows:

**10.01.18**      **Year 11 Parents meetings** 15:00-19:00  
Parents with children in Year 11 will receive their Autumn term report and meet with each of their child's subject teachers to discuss their progress with their GCSEs.

**Ark Elvin Academy**  
Cecil Avenue Wembley Middlesex HA9 7DU  
T 020 8902 6362  
info@arkelvinacademy.org  
arkelvinacademy.org

Tours of the new school building for Y11 parents will take place at 15:30, 17:00 and 18:30.

**11.01.18 Y11 pupils in school all day 08:25-15:30**

**Y7-10 pupils in school for the morning session only** 08:25-12.55pm for new school induction. There will be no school lunch provided. Pupils will then be dismissed at the end of p4.

**Y7-10 Parent review meetings** 14:00-17:00

Parents will receive a meeting time to meet with your child's form tutor on either the afternoon of the 11<sup>th</sup> or 12<sup>th</sup> January.

In this meeting you will receive your child's Autumn Term report including their Autumn term assessment results. There will be tours of the new school building for Y7-10 parents at 14:30, 15:30 and 16:30.

**12.01.18 Y11 pupils in school all day 08:25-15:30**

**Y7-10 pupils in school for the morning session only** 08:25-12.55pm for new school induction. There will be no school lunch provided. Pupils will then be dismissed at the end of p4.

**Parent review meetings** 14:00-17:00

Parents will receive a meeting time to meet with your child's form tutor on either the afternoon of the 11<sup>th</sup> or 12<sup>th</sup> January.

In this meeting you will receive your child's Autumn Term report including their Autumn term assessment results. There will be tours of the new school building for Y7-10 parents at 14:30, 15:30 and 16:30.

**15.01.18 Normal school timetable begins – all pupils in at 08:25.**

We are very aware that this is a longer school holiday to give time for us to move into our new building. All pupils will be set additional homework to ensure they do not get behind in their studies and this will be shared on our website in the last week of term so that parents can support their children to complete this.

In the meantime, we look forward to welcoming you into our new building in January!

Kind regards,



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Rebecca Curtis

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