



# Ark Elvin Academy

18 July 2020

Dear Year 7 parents and carers,

We are delighted that we will be re-opening our school to welcome our new Year 7 pupils in September. We know that their last months in primary school were interrupted so we are all the more excited about giving your child a great start to their secondary education. I am writing to you with details about how we will support your child to stay safe in school and feel welcomed into their new community.

## **Safety measures in school**

We are taking a number of measures to keep your child and our staff safe. These include:

- Keeping year groups separate and having pupils remain in one classroom for the school day
- Year 7 will have their own lunch time and will not mix with any other year groups during the school day
- We have employed 4 additional cleaners to carry out additional cleaning through the day, particularly of things people touch regularly like tabletops and door handles
- Pupils will be required to wash their hands regularly throughout the school day
- Pupils will be strongly encouraged to walk or cycle to school and if possible, not use public transport

## **Parent meetings before the start of school**

We know you will have lots of questions to ask about your child starting secondary school so we will be inviting you to two meetings before the start of school:

- A virtual online meeting on 25<sup>th</sup> August so that you can ask any questions you might have. We have emailed you the link to join
- A face to face meeting on the first day of school: We will be inviting you to attend a meeting in school with your child on 7<sup>th</sup> September. This will be an opportunity for you to meet your child's form tutor, review your child's summer home learning (see below for more details!), understand the safety measures we have in school to keep your child safe and ask any remaining questions you might have. We will send you your appointment time next week

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- Your child's first day in school will then be on 8<sup>th</sup> September 2020 – you child should be in school by 08:20 to ensure they are not late!

## **School uniform and equipment**

It is really important that you have purchased your child's full school uniform and that your child wears this for their meeting with their form tutor on 7<sup>th</sup> September. They will also need to have all their equipment with them. Click [here](#) for uniform details and [here](#) for our equipment list.

## **Summer home learning**

We will be sending home to all our new Year 7 families your child's home learning pack for the summer holidays. These are fun and informative tasks that will help your child prepare for their learning in Year 7. We will ask your child to bring in their summer learning packs when you meet with their form tutor on 7<sup>th</sup> September. You can see your child's home learning pack [here](#). We have also posted this home to you so you will have a pack delivered to your home address in the coming few days. If you have not filled in our information form and sent us the requested documents, please click [here](#) to do so.

If you have any questions please do not hesitate to call the school or email us directly on [info@arkelvinacademy.org](mailto:info@arkelvinacademy.org). Our teachers are taking a well-earned rest over the next couple of weeks, but we will reply as soon as we can!

We are very much looking forward to welcoming you and your child into the Ark Elvin Academy community but for now take care and stay safe.

Kind regards,

Ms Curtis  
Principal

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