



# Ark Elvin Academy

11<sup>th</sup> December 2020

Dear parents/carers,

## **End of term arrangements**

We are very much looking forward to celebrating with your child next week at the end of the Autumn term. Of course, our lessons will be busy with learning up until the last day of term, but we also have a range of reward events, our on-line Christmas concert, Christmas jumper day, our school Christmas lunch and end of term achievement assemblies. So, it will be a fun packed and productive end of term!

## **Change of end of term date**

Yesterday, the government wrote to schools about the end of term arrangements and have advised schools to end term for pupils on Thursday 17<sup>th</sup> December.

In response to this, I am letting you know that the **school will be closed to pupils on Friday 18<sup>th</sup> December**. The last day of term will now be **Thursday 17<sup>th</sup> December** at the usual time your child finishes school.

We will reopen as planned on **6<sup>th</sup> January 2021** with the following arrangements for each year group:

- **Y7, 8, 9, 10 and 12:** Parent review day meetings – these will be virtual on-line meetings. You have been sent an invite with the time for this meeting. Your child's form tutor will call you on Microsoft teams at this time. Your child should be with you for this meeting.
- **Y11:** Will be in school for a full school day – pupils should make their way as normal to the courtyard for an 08:27 start.

All year groups will have a full school day on 7<sup>th</sup> January 2021.

Please ensure that you continue to send your child to school until Thursday 17<sup>th</sup> December. If your child is self-isolating during term-time, we will continue to provide them with online learning.

## **What to do if your child tests positive for Covid-19 after the end of term:**

We will carry on working with Public Health England, and we will have staff available to help with contact tracing until 23<sup>rd</sup> December where necessary. If your child tests positive for the Coronavirus before 23<sup>rd</sup> December, please call the school directly who

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will be available between 0800-1600 each day and we will go through the usual contract tracing protocols which the school has been following.

For any confirmed cases of Covid-19 after 23<sup>rd</sup> and before the start of term on 7<sup>th</sup> January 2021, there is no need to contact the school. However, your child can only return to school if they are symptom free.

If you have any questions, please do not hesitate to contact the school directly.

Kind regards,

Rebecca Curtis

Principal

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